



Christmas Tree Lot Permit Application

SCOTTSDALE FIRE DEPARTMENT
FIRE & LIFE SAFETY DIVISION



The following information is required to obtain a use permit for a Christmas Tree Lot.

Organization requesting permit _____

Address _____

Phone # _____ Fax # _____

Name of property owner _____

Address where event will be held _____

On site contact person _____

Phone # _____

EVENT DATES AND HOURS OF OPERATION

	<u>DATE</u>	<u>DAY OF WEEK</u>	<u>HOURS FROM AM/PM TO AM/PM</u>
DAY 1	_____	_____	_____
DAY 2	_____	_____	_____
DAY 3	_____	_____	_____
DAY 4	_____	_____	_____

**For events over FOUR days, please list the START date in Day 1
and the END date in Day 4.**

Location on property _____

How many feet from any buildings _____

How many feet from any streets _____

Is it in a parking lot _____

Will there be any power supply? _____

If Generator - _____ Kw size

(Generators 20KW and larger require a separate permit from the City of Scottsdale)

❖ **A DETAILED SITE PLAN IS REQUIRED FOR ALL PERMIT REQUESTS. ALL ABOVE INFORMATION MUST BE INCLUDED WITH YOUR SITE PLAN**

❖ **AN AERIAL PHOTO SHOWING THE LOCATION OF THE EVENT ON THE PROPERTY AND ANY REQUIRED SAFETY ZONES IS REQUIRED.**

- ❖ FAX THIS FORM TO 480-312-1850 OR
- ❖ EMAIL THIS FORM AND SITE PLAN TO MZIMMERMAN@SCOTTSDALEAZ.GOV
- ❖ EMAIL THE AERIAL PHOTO TO MZIMMERMAN@SCOTTSDALEAZ.GOV
- ❖ QUESTIONS/INFORMATION CALL 480-312-1853